

**Caring for Kids 1<sup>st</sup> at First Lutheran Church**  
**Summer School Age Childcare Contract**

Child's Name \_\_\_\_\_ Grade in Fall 2018 \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

- A deposit of (\$115 for sack lunch) (\$130 for childcare provided lunch) is required at the time of enrollment. This deposit will be applied to the last week of the summer. If a child leaves the program prior to the last week, the deposit is not refundable.
- The fee is \$130 per week per child which includes lunch.
- The fee is \$115 per week per child if the parent chooses to send a sack lunch each day.
- Fees must be paid 2 weeks in advance.
- If I choose to withdraw my child(ren), I am obligated to pay for an additional two weeks of care (\$230 or \$260 per child) past the last week my child(ren) attended.
- Parents may be asked to pay up to \$50 total for the summer for field trip expenses.

**Late Pick Up Fees:** It is the policy of Caring for Kids 1<sup>st</sup> to charge an additional fee for late pick up. You will receive one written notice prior to the late fee being applied. Charges will be \$1 per minute with no grace period. This fee is payable the night of the occurrence or the following morning. If the fee is not paid, the child will not be allowed to return until paid.

**Return Check Fees:** The fee for a returned check is \$40.00 per check. If a returned check has been received, cashier's check, cash or money order payments will be required for future fees.

**Late Payment:** Payments are due two weeks in advance on each Friday. After 5:30 pm on Monday, payments that have not been received are subject to a \$5.00 late fee and care will be suspended until the account is paid in full. After the initial two week advance payment, subsequent payments of \$115/\$130 are due each Friday. With the deposit and two week advance pay, the parent/guardian will be paid up and not have to pay during the last 3 weeks of the program. Failure to pay fees may result in termination of care at Caring for Kids 1<sup>st</sup>.

**By Signing This Contract:**

- I acknowledge that I have read the Caring for Kids 1<sup>st</sup> Handbook and agree to abide by the policies.
- I have read this contract and agree to pay the above stated fees.
- I agree to complete the enrollment form and contract and return them no later than May 14, 2018.
- I understand that I am to keep the Caring for Kids 1<sup>st</sup> director updated on any changes to my enrollment information.
- Caring for Kids 1<sup>st</sup> reserves the right to terminate this contract at any time and for any reason.
- I understand that once I sign this agreement, if I choose to withdraw my child(ren), I am obligated to pay for an additional two weeks of care (\$230 or \$260 per child, depending on lunch option) past the last date my child(ren) attended. In addition, the \$115/\$130 deposit is not refundable.

Parent/Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_

Caring for Kids 1<sup>st</sup> Representative \_\_\_\_\_ Date \_\_\_\_\_